

Union Director of Children and Family Ministries

The Director of Children and Family Ministries will serve the congregation of Union Church and the community's families by promoting the mission of Union Church.

The Director of Children and Family Ministries will:

- Attend and contribute to monthly Discipleship meetings while maintaining close communication with lead pastor.
- Develop, select, organize, coordinate and implement regular Christian education programming and care for children birth through 5th grade.
- Recruit, train, and mentor volunteers from the congregation to serve as leaders and helpers, filling in when gaps in the schedule arise.
- Obtain and track required volunteer clearances
- Plan and execute special community outreach and congregational events.
- Assist in preparation for and serve at yearly VBS program in either Director role or in whatever capacity most needed based on current volunteers. Provide volunteer training and support before and during VBS.
- Increase family participation and engagement in events both within the church and the greater community.
- Function within budgetary constraints, promoting donation of time, resources and talent within the church and funds both within and outside the church.
- The Director of Children and Family Ministries will work closely with the Director of Youth Ministries to provide a seamless transition of discipleship from elementary to middle/high school ministries.

Directly supervised by the Lead Pastor in conjunction with the Ruling Discipleship Elder, Discipleship committee and ultimately the Session.

Position Status: Part time (approximately 20 hours/week)

Schedule: flexible weekday hours, but firm requirement to attend/contribute during weekly Sunday morning Christian Education programming

Compensation: Annual salary of \$24,000

Qualifications:

- 21 years of age or older able to provide spiritual leadership and be a role model for students
- Bachelor's degree in related field or demonstrated equivalent experience
- Must possess required state and federal clearances/background checks
- Must possess a genuine faith in Jesus Christ and demonstrate a strong prayer and devotional life.
- Must be able to and desire to lead children to Christ rather than oneself by being teachable and having a servant's heart (Phil 2:3-8)

Interested candidates should submit their cover letter and resume via email to:

admin@unionpresbychurch.org.