Clinton United Presbyterian Church

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Prekindergarten Teaching Assistant

Clinton UP Church Learning Center

August 2024 - May 2025

<u>Overview</u>

Looking to hire a Pre-K teacher assistant located at Clinton UP Church. A person applying for this position should be fun, energetic and enthusiastic. Looking for a team member who can communicate effectively with parents, students and peers, have common sense, patience, creativity and an energetic, positive attitude is a must.

Description

Location: Clinton UP Church, 25 Wilson Road, Clinton, PA 15026 Hours: Monday, Wednesday, and Friday 9:00 am to 3:00 pm

Pay: \$15 per hour

Job Duties

- Supports the Lead Teacher by helping to create a caring and safe school environment for the children.
- Assists in activities to improve the overall care and quality of education.
- Must be able to communicate, listen and work well with children, parents and Lead Teacher.
- Assist in building a team environment and develop positive relationships with the children and parents.
- Responsible for implementing developmentally appropriate activities based on children's interests and needs under the direction of the Lead Teacher.
- Assists in the implementation of curricula activities and encourage participation from children.
- Actively engage in activities inside and outside; manage cleanliness, order and availability of classroom materials.
- Ability to communicate effectively with children to ensure safety, relationships and guidance.
- Encourage self-help and good behavior through modeling.
- All other duties as assigned.
- Maintains confidentiality with sensitive events and information.
- Assist with emergency and non-emergency situations.

Requirements

- 18 years old or older
- Experience working with children ages 3 to 6 years old
- Background in an educational setting preferred
- Degree in a childhood education or development program preferred
- Child clearance and PA criminal background check

How to Apply: Please send cover letter and resume to clintupch@gmail.com