

PLANNING THE COMMISSION FOR SERVICE OF RECEPTION AS CANDIDATE FOR THE TEACHING ELDER

Pittsburgh Presbytery
Commission on Preparation for Ministry

GENERAL & SERVICE INFORMATION

The Service of Reception should be planned in consultation with the pastor of your congregation, the moderator of Pittsburgh Presbytery, and a member of your Care Team from the Commission on Preparation for Ministry (CPM). The service shall follow the guidelines in the *Book of Order*.

This completed form must be submitted to the CPM and your Care Team at least one week in advance of the CPM meeting. In all cases, the plans are to be approved by the CPM and Pittsburgh Presbytery prior to the service.

Name of Candidate _____

Date of Service _____

Time of Service _____

Place of Service _____

MEMBERS OF THE PRESBYTERY COMMISSION

1. (moderator/appointee & church) _____

You MUST contact the Moderator of Pittsburgh Presbytery directly (for current moderator contact information, go to: http://www.pghpresbytery.org/about_us/about.htm#leadership) to make him/her aware of the service details as the Moderator or his/her designee is the first named member of the commission.

NOTE: A completed draft of the bulletin must be submitted to the Moderator at least one week prior to the service.

Pittsburgh Presbytery Policy: No more than one ruling elder may be a member of the same church and all commissioners must be members of Pittsburgh Presbytery. Number of commissioners is required by Pittsburgh Presbytery as determined on January 25, 2012.

2. (teaching elder) _____

(The first named teaching elder after the Moderator will be clerk of the commission.)

3. (teaching elder) _____

4. (ruling elder & church) _____

5. (ruling elder & church) _____

MEETING INFORMATION

The next scheduled meeting of the Commission on Preparation for Ministry is _____

The next scheduled meeting of Pittsburgh Presbytery is _____