

Congregational Meeting for Dissolution of Pastoral Relationship

AGENDA

The clerk of session serves as a secretary of the meeting, or, if the clerk cannot be present, a secretary pro tem may be appointed.

1. Convening prayer
2. The reading of the call of the meeting: "A special meeting of the congregation of the _____ Church has been duly called and announced by the session, to be held on _____ (date) for the purpose of hearing and acting upon the request of Rev. _____ that Pittsburgh Presbytery dissolve the pastoral relationship between himself/herself and this congregation."
3. The pastor presents the request for dissolution.
4. Motion that the congregation of the church join with the Rev. _____ in requesting that Pittsburgh Presbytery dissolve the pastoral relationship now existing between them, effective _____ (date).
5. Remarks
6. Vote
7. Next Steps
 - Announce Commission on Ministry (COM) liaison and indicate that a moderator will be assigned
 - Interim Pastor or Temporary Pastor search process by the Session in collaboration with the Presbytery Branch Minister/COM
 - Nomination and election by the congregation of a Pastor Nominating Committee
8. The presbytery policy concerning former pastors and their families is shared by the clerk of session with the congregation (and printed in both bulletin and newsletter).
9. The minutes of this special meeting may be approved before adjournment or submitted to the Session for subsequent approval.
10. Adjournment and benediction.