

# Third Presbyterian Church

**Job Title:** Nursery Staff

**Area of Ministry:** Christian Education/ Children and Family Ministry

**Purpose:** The Nursery Worker helps to maintain a safe, secure, nurturing nursery environment where each child sees, hears, and feels the love of Jesus Christ while parents feel confident their children are receiving the highest quality of care and ministry.

**Reports to:** Nursery Coordinator and Pastor of Third Presbyterian Church

**FLSA status:** Non-Exempt (Part-Time): Approximately 4-6 hours per week on Sundays

**Duties and responsibilities:**

*The duties and responsibilities below are an enumeration of essential functions. This job description neither states nor implies these are the only duties to be performed by this employee. Performance of other duties may be requested as necessary by the supervisor.*

- Create a welcoming and safe environment for the children of Third Presbyterian Church (TPC)
- Provide physical care for the children in the nursery including diapering, feeding, and maintaining a safe environment
- Seek out ways to spiritually nurture the children and their families by interacting with children through play, music, books, etc.
- Work with the nursery coordinator to ensure implementation of TPC nursery curriculum and goals.
- Participate in Sunday Morning childcare at least 48 Sundays
- Monitor classroom and equipment for safe, clean condition and help maintain a regular cleaning schedule, so that toys, floors, furniture and linens are always clean and ready for use.
- Be dependable and punctual to ensure that nursery is open when children arrive, and that nursery is tidied and sanitized after the children leave

**Qualifications:**

- High School Degree or equivalent
- Age minimum of 18 years
- Demonstrates commitment to Jesus Christ and faithfully practices a personal devotional life
- Experience supervising and directing children's activities
- Passion for working with and engaging children ages 0-5
- Physical ability to lift children and infants and to interact with them on their level
- Willingness to deal with diapers and the clean-up of bodily fluids
- Excellent communication skills
- Ability to reassure concerned parents and children
- Ability to work in a fluid environment and function as a part of a team
- CPR/AED certification
- State required clearances & background checks

**Compensation:** \$15 per hour

Please send resumes to: [office@thirdchurch.org](mailto:office@thirdchurch.org) or Third Presbyterian Church 5701 Fifth Ave 15232