

Presbyterian Church of Plum Creek and Plum Creek Day Camp
Director of Christian Education and Director of Day Camp
www.plumcreekpc.com

DIRECTOR CHRISTIAN EDUCATION

The ministries of Christian Education at Plum bring glory to God through lessons and experiences that allow the church to engage with the loving presence of God. The Director of Christian Education will work with the Christian Education Committee in planning, developing, and supervising the Christian education and spiritual formation ministries for elementary to High school of the church.

Accountability:

The Director of Christian Education is accountable to the Session through the Christian Education Committee and under the direct supervision of the Head of Staff/Pastor.

Responsibilities

- Sunday school leader on Sunday mornings at 9:00
- Participate in worship services
- Organize curriculum and resources for Sunday volunteers
 - Elementary to Middle school
- Co-lead, with pastor and volunteers, mid-week after school program
 - Organize curriculum, games, music, and resources
 - Create connections with kids and families about upcoming events
- Develop a youth group from scratch
- Maintain volunteer clearances
- With CE committee develop and staff VBS
- Local mission ministries during the year, summer Reach Out, with CE and Mission committees

Expectations:

A passionate faith in God's love and passion for others

Maintain regular church office hours

Good communication skills

Self starter and team player

Loves to have fun

Serves with intelligence, imagination, energy, and love for Jesus and His Church

A Bachelor's Degree and pass current Pennsylvania Criminal Background Check, Child Abuse Clearance, and Federal (FBI Fingerprint) Criminal History Report clearances

DIRECTOR OF PLUM CREEK DAY CAMP

Day Camp is a Christian sports camp sharing the love and presence of Christ with all campers. The Day Camp at Plum Creek is a ministry of the Presbyterian Church of Plum Creek, overseen by a 501c3 board of directors.

The Day Camp Director will manage summer and weekend camp operations through the year and be an advocate and collaborator for the challenge course and Summer Day Camp. The Director will be a self starter who is highly motivated, detail oriented, able to interact with individuals, churches, and groups of all ages.

Responsibilities include:

- Supervision and administration of camp programming, counselors, and counselors in training
- Overseeing training, mentoring, and supervision of camp staff each June and July
- Good communication practices with families of campers
- Create inspirational games and themes for each camp for board approval
- Coordinate with the pastor and Day Camp board
- Coordinate with the ACCT for proper certification of equipment and staff
- Insure the safety of campers and counselors by adhering to rules and procedures
- Maintain registration forms, mailing lists, medical release forms, staff clearances and certification
- Organize daily prayer with camp staff
- Keep staff attendance & payroll records
- Keep regular office hours
- Make connections with area churches and institutions to expand the use of the challenge course for day or overnight use

Accountability - The Day Camp Director is accountable to the Board of Directors of the Day Camp at Plum Creek and works with the pastor of the Presbyterian Church of Plum Creek.

Expectations –

- A passionate faith in God's love and passion for others
- A bachelor's degree
- Current Pennsylvania Criminal Background Check, Child Abuse Clearance, and Federal (FBI Fingerprint) Criminal History Report clearances
- Experience in leading Christian ministry and challenge course management
- Experience in supervision, program development, creative ministry that excites young disciples and staff
- Excellent and timely communicator

Two 20-hour positions merged as one full time position.

Please send a resume/CV to Rev. Jane Esterline at pastorjesterline@gmail.com