

First United Presbyterian Church of Tarentum, Pennsylvania

Position Description

Title: Youth Director

Purpose: To be a paid, part-time employee as Youth Director at First United Presbyterian of Tarentum.

Relates and is accountable to: The Pastor as Head of Staff and the Session through the Personnel and Christian Education Committees.

Requirements:

- Ø A Bachelor's Degree from an accredited college or university.
- Ø Have an interest and background in working in youth ministry.
- Ø National and Pennsylvania criminal background checks as well as Acts 33 and 34 clearance.

Role & Responsibility:

The youth of First UP Church Tarentum and the community are not separate from the rest of the congregation, rather are an integral part of the congregation, the Body of Christ. It is important that the youth director, therefore, be connected to the totality of the congregation rather than see this position and program as 'just a youth program' distinct and separate from the rest of the congregation and community.

While supervised by the Head of Staff and Christian Education committee, the youth director will be given freedom to develop a ministry that serves both students and student's families, thereby provide leadership for all aspects of the church's Youth Ministry including the following:

- Building disciple-making relationships with students as well as their parent/s, guardian/s and families.
- Lead a Junior/Senior High Sunday School Class and/or Confirmation Class.
- Recruitment, teaching and nurturing of adult volunteers (including parents).
- Providing a regular safe time and place for the youth group to gather and be present with one another (has typically been held on Sundays from 4:00-5:30pm).
- Participate in and lead traditional youth group activities such as mission projects and trips, retreats, special events and lock-ins.
- Regular and routine communication to the youth, parents, and congregation.
- Support the youth of the church and community by regular attendance at school events (ex. Football games, basketball games, theater, concerts, etc).
- Integrate elementary age youth into the 6-12th grade group.
- Attend all Christian Education Committee meetings.
- If desired, preaching, leading of worship, and pastoral care upon occasion of the pastor's request or absence.
- Other areas as directed by the Pastor and/or the Session.

Hours: An average of 20-25 hours a week.

Vacation and Study Leave: Vacation and Study Leave is arranged via contract with the youth director. All vacation and study leave time is for the calendar year and cannot be rolled over into the subsequent calendar year. Employee must give head of staff four weeks notice of planned use of vacation or study leave.

Evaluation: Performance reviews will be conducted annually by the Session's Personnel Committee. The Session's Personnel Committee will also annually review the adequacy of compensation for final approval by the Session.

[Email resume and questions to:](#) The Rev. Philip A. Beck, Pastor at First United Presbyterian Church