

East Union Presbyterian Church  
Position Description

Title – Youth Director

Supervisor – Rev. James Ramsey, Pastor

Date – October 10, 2016

Position Objective : The Youth Director will develop and lead programming for middle school and high school-aged youth which (1) fosters Christian relationships, (2) nurtures faith in Jesus Christ, and (3) promotes commitment to the church and community.

Qualifications: The Youth Director will demonstrate a deep faith, the ability to connect and work with youth, strong professional boundaries and excellent organizational skills. Education and/or experience in Christian ministries preferred. Clearances will be required.

Hours and Compensation: The position is 10-12 hours a week, excluding July and August. The position requires using time in a flexible manner. The base pay will be \$7500/year with additional compensation of \$50/day for overnights and mission trips.

Responsibilities: The Youth Director will:

- Develop age-appropriate lessons and activities that promote fellowship, faith and fun
- Design an intentional, appealing YG schedule that maximizes attendance and positive impact
- Build and maintain strong relationships with new and returning youth
- Maintain written records of Youth Group activities, including types of activities, number and ages of youth involved and projected value
- Communicate clearly and effectively with the youth, parents and congregation through social media, emails, Compass Points, website, etc.
- Seek youth input and cultivate adult volunteers to assist the youth programs
- Coordinate youth activities with an awareness of all church programs and integrate youth into the life of the church
- Attend and/or participate in worship services as appropriate
- Manage Youth Group funds within the guidelines given by the session budget
- Supervise and design fund raisers that will provide funds for special projects or trips. All fund raisers must be supported by the youth and approved by Session

If interested please send Cover Letter and Resume by November 10, 2016 to:

East Union Presbyterian Church  
292 East Union Road  
Cheswick PA 15024  
ATTN: Rev. James Ramsey

Or e-mail by November 10, 2016 to:

[james@eastunionchurch.org](mailto:james@eastunionchurch.org)