



## **PART-TIME EVENING CUSTODIAN**

**Posted August 30, 2018**

### **POSITION SUMMARY**

Provide building maintenance and general cleaning for all church buildings. Set up/tear down for events held at the church. Must demonstrate a faith commitment. Uses the mission and philosophy of BPC in fulfilling job duties.

**(1) Major Activity:** General Cleaning

- Follows detailed written and verbal instructions to clean all church facilities including and not limited to the Kitchen and MGB Hall; Gym, Locker Room, Stairwells, Storage areas, Entry areas, Classrooms, rooms on lower level, Sanctuary, Narthex, Choir room, Fireside room and the Chapel. Areas to be cleaned include and are not limited to floors, rugs, walls, windows, machines, furniture, doors, bathrooms, sinks, and toilets and includes trash removal. Cleaning includes washing, shampooing, sweeping, dusting, wiping, mopping, polishing and other methods to ensure a clean and safe environment.

**(2) Major Activity:** Building Maintenance

- Follows detailed instructions on performing building maintenance and repairs.

**(3) Major Activity:** Safety: Performs all cleaning in a safe manner. Ensures that all maintenance is performed safely. Asks for assistance when needed to ensure safety is maintained.

**(4) Major Activity:** Other Duties:

- Performs other duties as assigned.

### **I. EDUCATION/TRAINING:**

High School diploma with 1-2 years related custodial experience.

### **II. MINIMUM QUALIFICATIONS:** Act 33/34 clearances, PA criminal background check, and fingerprint clearance.

Ability to follow detailed procedures and instructions.

Overall strength for lifting and moving 50-70 pounds. Ability to use, lift and carry vacuums, brooms, mops, and other routine cleaning equipment. Ability to walk and climb stairs required. Evening work required.

### **HOW TO APPLY:**

Send a resume and cover letter explaining why you are best suited for this position by email to [info@beulahpresby.org](mailto:info@beulahpresby.org), or fax (412-242-2971), or send by regular mail to Business Administrator, Beulah Presbyterian Church, 2500 McCrady Road, Pittsburgh, PA 15235. The church office hours are 9 am to 5 pm M-F (412-242-4570).